

Notice, Agenda & Action Taken Report of Senior Officers' Meet



**RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA
VIDYALAYA, GWALIOR (M.P.)**

NOTICE

Online 91th Senior Officers Meeting (SOM) is scheduled to be held on **05.01.2024 at 11.00 AM** in the virtual meeting under the Hon'ble Vice-Chancellor Dr. A.K. Shukla will preside over the meeting. All the concerned officers are requested to make it convenient to attend the above meeting online.

Agenda items

(A) Administrative		
S.No	Agenda Items	Officer Concerned
1.	Status of old vehicle right off proposals.	Registrar
2.	Training to employee regarding RTI rules. Identified person who can be send for training.	Registrar
3.	Progress report of IUMS of Registrar office	Register
4.	Timely submission of pension cases of employees	Registrar/All Deans
5.	Plan for filling up of post in registrar office	Registrar
6.	Plan for implementation of E-office	Registrar
7.	Discussion regarding uniformity in labour wages & rates.	Registrar
8.	Discussion regarding work diary of every person.	Registrar
9.	Revision in transfer guidelines.	Registrar
(B) Finance		
1.	Timely tracking of the funds received to the comptroller from funding agencies, allotment and release to concerned projects.	Comptroller
2.	Monthly expenditure statement submission	Comptroller
3.	Status of submission of AUC's of KVK/ ICAR projects	Comptroller
(c) Dean Faculty of Agriculture		
1.	Overall progress of IUMS at Vishwa Vidyalaya level.	DFA
2.	Online coaching and monitoring of JRF, competition examination by students.	DFA /DSW/ Deans
3.	Plan of implementation of green graduation program at different colleges.	DFA
4.	Progress of implementation of New Education Policy (NEP).	DFA
(D) Director Instruction		
1.	Status of students admission in Higher Education Institute & Aboard	DI
2.	Status of proposal for MoU for Ph.D., Research and Capacity building through CGIAR institutes.	DI
3.	Monitoring of academic research, internship, job placements	DI
4.	Status of presentation by scientists attended the winter/ summer/ short term training- Latest position	DI

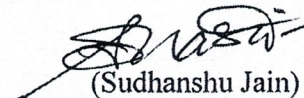
S.No	Agenda Items	Officer Concerned
(E) Director Research		
1.	Outcome of natural farming at University Farms.	DRS
2.	Progress in preparation of practical manual and its publication.	DRS
3.	PM-FME progress	DRS
4.	Status of R&D projects submitted.	DRS
5.	Progress in developing a Central Lab at University HQ.	DRS
6.	Status of BARC funds	DRS
7.	Status of Centre of Excellence in Oil Seed	DRS
(F) Director Extension Services		
1.	Status of sale counters at KVK's.	DES
2.	Status of farmer varieties collected through KVKs/ action plan	DES
3.	Progress of Millet School/ progress of F.F.P.	DES
4.	List of FPOs registered in KVKs and CAIE, and status of Food Processing awareness programs.	DES
5.	Status of awareness sensitization programme for natural farming.	DES
6.	List of PM-FME farmer entrepreneurs.	DES
(G) Executive Engineer		
1.	Solar Panelling: extension and implementation of new scheme.	EE
2.	Estimate for repairing of tribal hostel at CoA, Indore	EE
3.	Progress report on civil works and electric work. Decide date of presentation in Board Room.	EE
4.	Status of audit of diesel utilization in generators.	EE
5.	Repair of quarters and drainage in the residential area of CoA, Gwalior	EE
6.	Submit head wise expenditure of EE Office	EE
7.	Number of bills pending for payment and work status for the same bill	EE

Deans (All)		
S.No	Items: Power Point presentation by Deans (Max. 20 slides)	Presents
1.	Identification of clients for startups (one slide)- progress	Dean
2.	Status of Rabi sowing (Only one slide)/ Remittance of farm income to V.V.	Dean
3.	Available fruit plants saplings for sale (Only one slide)	Dean
4.	Attendance of UG, PG and Ph.D. students in the class room. (one slide)	Dean
5.	Status of plantation in green graduation programme (one slide)	Dean
6.	Status of JRF/SRF/NET Coaching (Only one slide)	Dean

7.	Enhance the implements of Online IUMS System.	Dean/ All Directors
8.	Other issues (one slide)	Dean

Any other matter with permission of Chair

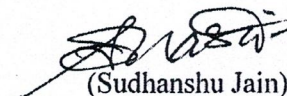
Approved by Hon'ble Vice Chancellor


(Sudhanshu Jain)

Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior
- (5) Director Farm, RVSKVV, Gwalior
- (6) Associate Director Research, RVSKVV, Gwalior
- (7) Executive Engineer, RVSKVV, Gwalior
- (8) Registrar, RVSKVV, Gwalior
- (9) Comptroller, RVSKVV, Gwalior
- (10) IPRO, RVSKVV, Gwalior
- (11) DSW, RVSKVV, Gwalior
- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior


(Sudhanshu Jain)

Technical Officer to Hon'ble Vice Chancellor

Proceeding of 91st Online Senior Officers Meeting (SOM), RVSKVV, Gwalior

91st Senior Officers Meeting (SOM) was held on 10.01.2024 under the Chairmanship of Hon'ble Vice-Chancellor Dr. A.K. Shukla. All the concerned officers attended the meeting.

Registrar:

- (1) Antivirus for all campuses to be purchased at central levels for 3 years periods. The process of purchase to be completed by 20th Feb. All deans and directors send the requirements to Register by 5 Feb.
(All Dean/Director)
- (2) Information regarding vehicles right off to be submitted by 10th Feb. to Registrar positively. Vehicles older than 15 years to be proposed for right off. Committee of Registrar, EE and Directors under the Chairmanship of DES will look into the proposals for new purchase.
(All Dean/Director)
- (3) Training regarding RTI rules to be conducted at Mandsaur, Indore and Sehore College.
(Action: Dean)
- (4) E-office to be implemented in all offices of the university headquarter / colleges/KVKs and Res. Stations. Registrar will decide the number of users to be provided by NIC.
- (5) Two persons from comptroller office to be trained for budget management system of IUMS.
- (6) All Dean to ensure pension cases of employees to be submitted timely to Registrar Office. Regarding pension case of Dr. Raj Singh Kushwaha, office of CoA Gwalior should do needful to get the service book verified for old period. So that his pension case is completed.
(Action: Deans)
- (7) Regarding permission from State Govt. for filling of posts in ICAR project, matter to be put up in Coordination Committee.
- (8) Order regarding uniformity in labour wages has been issued by Registrar to be followed strictly.
- (9) Efforts should be made to maintain a work diary of all employees in all offices.
(Action: All Directors/Deans)
- (10) Prepare a proper guideline for transfer of employees at V.V. level. A committee under the chairmanship of DFA will review the present policy of transfer of employees and may prepare a draft note for approval.
- (11) Arrear case of AICRP scientists/employee to be submitted early to comptroller for 25% share payment from the university.
- (12) Mobile numbers, email ID and adhar number of retired and transferred employees to be updated on GEM portal/ IUMS.
- (13) Access of internet /WiFi of the university to be provided only to authorise users only.
(Action: All Directors/Deans)

DFA

- (1) DFA informed that agency for online coaching for different exams preparation has been finalized for all students. All deans should have data base of students attending coaching classes for different courses.

(Action: All Deans)

- (2) ELP processing unit of CoA, Gwalior may be used commercial production unit. DFA will propose plan and explore possibilities.
- (3) DFA and Registrar will look after the possibilities of increasing intake of students at entry level.

(Action: DFA, Registrar)

- (4) DFA to call a meeting regarding implementation of NEP.

DI

- (1) Finalize the guidelines for deployment/re-employment of retired employee in V.V. as per need.

(Action: DFA/DI)

- (2) Upload names of students on V.V. website, who are selected for higher studies in national level reputed institutes.

(Action: All Dean)

- (3) MoU with IIPR, Kanpur for Students Training/ PG Research/ Collaborative Research for five years on June, 2023 signed. MoU to be uploaded on University Website.

(Action: DFA/DI)

- (4) Efforts should be made to contact companies for students placement.

- (5) Submit proposal to ICAR for Winter & Summer School at various campus of V.V.

(Action: DFA, DI)

DRS

- (1) Graduate level practical manual of all subjects to be published.

(Action: DI/ Deans)

- (2) DRS informed that 10 projects were submitted. 7 projects sanctioned till date. Tendering process to be completed by concerned officers before 1st March, 2024.

- (3) Consultant/ expert may be hired to set up Central Laboratory at University level.

- (4) A presentation of BARC project to be done by concerned scientists.

DES

- (1) 30 varieties till date collected. It was discussed and decided to give them to DRS for evaluation at research centres.

- (2) 72 FPO are till date registered through KVK's. It was proposed to organize training to FPO people at CIAE, Bhopal.

- (3) List of farmers send to CIAE for participation in promotional programme.

EE

- (1) EE to speed up the works of on-going civil works. All the works to be completed within time frame. A presentation to be made by next week.

- (2) If the electrification work at Khandwa is not started within a week by EE, return money to Dean Khandwa to take up the electrification work.

- (3) Funds for purchase of new fans for hostels to be given for Khandwa and Indore colleges at the earliest.

- (4) Solar System purchased at CoA, Khandwa not installed till date. Necessary action to be initiated and responsibility may be fixed.

(Action: Dean Khandwa)

- (5) Deep freezers purchased in NAHEP if not in use, it may be installed other suitable place/ location/ lab where its use can be ensured. (Action: Deans)
- (6) Engineer to be responsible for quality of all civil work.
- (7) As per decision taken in last SOM, head wise expenditure not submitted to comptroller till date by EE. Therefore, EE to submit head wise expenditure to comptroller and make a presentation.

DEAN

- (1) E-waste at Khandwa College to be disposed off with proper guidelines. Dean Khandwa to sale off the material which is already written off and not in stock.
- (2) Contractual teachers on per period basis to be hired if needed for teaching in colleges.
- (3) Dean Khandwa will send revised proposal for Khandwa lab.
- (4) Breeder seed production programme of wheat may be reduced because a sizable quantity of wheat is sold as RVS seed on downgrade rates. Some other crops production programme to be suggested.

(Action: DRS)

- (5) Alternate production program for Sirsod Farm to be prepared. Orchard or bamboo plantation for commercial purpose may be developed.

(Action: DRS)

- (6) Thesis research work of Ph.D. students to be strengthened.

(Action: Deans/DI)

- (7) Bamboo plantation to takeup along at boundary in Indore.

(Action: Deans, CoA Indore)

- (8) Dean Sehore to consult Dr. Bharat Singh to plan conservation agriculture on land remained unsown in rabi at Sehore Farm.

(Action: Deans, CoA Sehore)

- (9) Name of students selected in NET/JRF or any other state level exam to be send to V.V. for putting on website.

(Action: All Dean)

The meeting concluded with a vote of thanks to the chair and all participants.

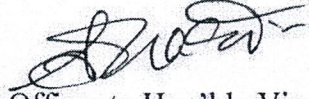
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Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior
- (5) Director Farm, RVSKVV, Gwalior
- (6) Associate Director Research, RVSKVV, Gwalior
- (7) Executive Engineer, RVSKVV, Gwalior
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- (9) Comptrolier, RVSKVV, Gwalior
- (10) IPRO, RVSKVV, Gwalior
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- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/ Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior



Technical Officer to Hon'ble Vice Chancellor

Proceeding of 88th Online Senior Officers Meeting (SOM), RVSKVV, Gwalior

88th online Senior Officers Meeting (SOM) was held on 04.01.2023 in the virtual meeting under the Chairmanship of Hon'ble Vice-Chancellor Dr. A.K. Shukla. All the concerned officers attended the meeting.

Agenda items

(A) Administrative			
S.No	Agenda Items	Officer Concerned	Action
1.	Progress report of IUMS of Registrar office	Registrar	In progress
2.	Timely submission of pension cases of employees	Registrar	Deans to submit pension cases timely. Efforts should be made to execute.
3.	Office timings and monitoring of staff presence during duty hours	Registrar	Adhar based attendance at the earliest.
4.	Complaints of C-4 levels of CM help line	Registrar	No complaint at CM level.
5.	Progress of Court cases at Colleges level/ OIC level	Registrar	In progress.
6.	Timely submission of ACR Reports of employees	Registrar	Letter issued
(B) Finance			
1.	Timely tracking of the funds received to the comptroller from funding agencies, allotment and release to concerned projects.	Comptroller	Proper monitoring for timely release of the funds.
2.	Monthly expenditure statement submission	Comptroller	Submitting timely.
3.	Status of submission of AUC's of KVK/ ICAR projects	Comptroller	Submission of AUC by the month of April.
(c) Dean Faculty of Agriculture			
1.	Overall progress of IUMS at Vishwa Vidyalaya level	DFA	Out of 19 modules, work in 14 modules in progress.
2.	Online coaching and monitoring of JRF, competition examination by students.	DFA /DSW/ Deans	Contractual teachers to engage for coaching.
3.	Labelling, monitoring and status of implementation of green graduation at V.V level.	DFA	Plantation will be carried out after admission of new batch of students.
4.	Membership of SAAAS/ Alumni of Agri-graduates of ICAR/ RVSKVV	DFA	Ask scientist for new membership.
5.	Industry- Academic -Partnerships	DFA	In progress
(D) Director Instruction			
1.	Promotion of students admission in	DI	In progress.

S.No	Agenda Items	Officer Concerned	Action
	HEI & Aboard		
2.	Ph.D., Research and Capacity building through CGIAR institutes.	DI	Submit proposal for MOU with CRIDA & IRRI.
3.	Monitoring of academic research, internship, job placements	DI	Committees constituted
4.	Presentation by scientists attended the winter/ summer/ short term training- Latest position	DI	Nominating scientists on regular basis.
5.	Timely allocation of funds for Academic Research	DI	Allocated timely.
6.	Conduction of cultural activities and sports in Colleges.	DI/DSW	Funds released for conduction of programmes.
(E) Director Research			
1.	Registration of farmers varieties as per new guidelines	DRS/ Deans	Details need to be submitted.
2.	Report on PME cell	DRS	In progress. Prepare practical manuals for students and to be published.
3.	Search for CSR funding opportunities to RVSKVV/ Banks/ Project Testing Companies	DRS/ Comptroller	Efforts to be made.
4.	RVSKVV varietal impact assessment	DRS	Contact Dr. A.R. Sharma, DRS, Rani Laxmi Bai Univ. Jhansi.
5.	Research project on multi layered Veg./ fruit Production	DRS	Project submitted in RKVY. Presentation is needed.
6.	Utilization of biotechnology lab for commercial production	DRS	Committee constituted for fixing sale price. Find out avenues to explore possibilities. Monitor progress through visits to centre.
7.	Establishment of exotic fruit mother plant nurseries in KVK/ Research Farms	DRS	Call a meeting in this regard.
8.	Development of RVSKVV e-marketing platform of RVSKVV	DRS	In progress
9.	Production Planning of fodder and vegetable seeds for Marketing in ATIC	DRS	Programme going on. Submit details.
10.	PM-FME progress	DRS	In progress
11.	Submission of new R&D. projects of NABARD	DRS	Some projects submitted. List the projects.
(F) Director Extension Services			
1.	Monitoring of sale counters and planning for production	DES	Ask to submit monthly progress report from KVKs.

S.No	Agenda Items	Officer Concerned	Action
2.	Collection of farmers varieties through KVK	DES	A meeting of all KVK to be conducted to prepare action plan for collection of farmers varieties. Regular visit of fields to be conducted by KVK officers.
3.	Reporting of MGMG programme	DES	Follow mandate to implement the programme. Every KVK has to adopt one village under MGMG.
4.	Food processing awareness programs for FPO and CAIE through KVKs.	DES	Nearly 40 FPO's are registered in KVKs. Provide list.
5.	Awareness sensitization programme as natural farming	DES	Ask to KVKs to organize at least one meeting every month.
6.	List of PM-FME farmer entrepreneurs	DES	Make available progress from KVKs.
(G) Executive Engineer			
1.	Solar Panelling: extension and implementation of new scheme	EE	Revise the electricity charges of residential quarters of V.V. campus and hostels, domestic charges as per MPEAB rates.
2.	Progress report on civil works	EE	In progress
3.	Development of landscaping of Vishwa Vidyalaya campus	EE	Landscaping condition of Univ. campus to be improved. Details of expenditure incurred and work take up during April to Dec. need to be submitted.
4.	Repair of quarters and drainage in the residential area of CoA, Gwalior	EE	Submit complete estimate.
5.	Status report on roof Water harvesting plan for all buildings of Vishwa Vidyalaya	EE	To be prepared
6.	Cleaning of Vishwa Vidyalaya Campus	EE	Action needed responsible.
7.	Estimate for new boys hostel at Gwalior	EE	Submit estimate
8.	Plan for use of land in front of Ramaya Hotel.	EE	Wire fencing for protection and also develop live fencing to cover area.
9.	Construction of toilet for Krishi Colony.	EE	Prepare estimate and execute immediately.
10.	Solar Panel	EE	Submit progress till now and future planning.

Other points of discussion in meeting:


- Develop a central lab at Univ. Headquarter which can be used by all Univ. Scientists and Students of all campus & KVK. Ask the list of instrument from colleges/KVK.

(Action: DRS/All Deans)

- Monitoring of AMC work and its proper execution needed to be done. (Action: EE)
- CCTV camera fitting in V.C. Room along with new TV. (Action: EE)
- Teachers should ensure they are taking allotted classes regularly. (Action: All Deans)
- Take report of work section on regular basis. (Action: Registrar)
- Submit the expenditure, head wise. (Action: EE)
- International Hostel not to be allowed for outsiders for marriage etc. purposes. For marriages purpose only old guest house to be allowed. (Action: EE)
- It was suggested that no new labour employed without permission. Take proper permission if needed.
- Sell the unsold balance quality of seed timely. (Action: All Deans)
- UN number of some labour has not been generated. Dean, Indore requested to generate UN number of remaining labours. (Action: Comptroller)
- IARI student Mr. Shankar Jha has developed some new models for vermicompost preparation. Our persons involved in vermicompost may be send for training. (Action: DES/DRS)
- Send copy of MoU done with IGFRI, Jhansi to all Deans. (Action: DRS)
- Dean, Mandasaur grouped the students according to their interest and send them for training in concerned fields. All deans to follow this mechanism. (Action: All Deans)

The Online meeting concluded with a vote of thanks to the chair and all participants.

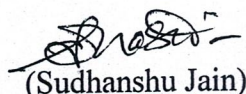
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(Sudhanshu Jain)

Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
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- (10) IPRO, RVSKVV, Gwalior
- (11) DSW, RVSKVV, Gwalior
- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/ Khandwa and CoH, Mandasaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior


(Sudhanshu Jain)

Technical Officer to Hon'ble Vice Chancellor

NOTICE

Online 78th Senior Officers Meeting (SOM) is scheduled to be held on **03.01.2022 at 3.00 PM** in the virtual meeting under the Hon'ble Vice-Chancellor Prof. S.K. Rao will preside over the meeting. All the concerned officers are requested to make it convenient to attend the above meeting online.

Agenda items

(A) Administrative		
S.No	Agenda Items	Officer Concerned
1.	Progress report of IUMS of Registrar office	Registrar
2.	Security arrangement at gates and issue of Covid-19 guidelines for staff of the administrative offices	Registrar
3.	Status of CR submission	Registrar
4.	Status of disposal of CAS duplicate applications	Registrar
5.	Preparation of agenda for joint coordination committee	Registrar
6.	Progress of enquiry reports.	Registrar
7.	Office timings and monitoring of staff presence during duty hours	Registrar
8.	Shifting of daily wagers to workplaces	Registrar
9.	Status of compensatory appointments	Registrar
10.	Complaints of C-4 levels of CM help line	Registrar
11.	Court cases of College level	Registrar
12.	Covid death settlement cases	Registrar
13.	Regulation of complaints	Registrar
14.	Recovery of computer set from office of the former State Minister of Agriculture, Morena	Registrar
15.	Backlog vacancies	Registrar
(B) Finance		
1.	Progress on implementation of IUMS of Comptroller office	Comptroller
2.	Status of transfer of EF/Pension amount to LIC with all formalities	Comptroller
3.	Timely allocation and release of funds to the projects	Comptroller
4.	Timely release of wages/salaries / pension	Comptroller
5.	Timely tracking of the funds received to the comptroller from funding agencies, allotment and release to concerned projects.	Comptroller
6.	Monthly expenditure statement submission	Comptroller
7.	Reconciliation of account	Comptroller
8.	Transfer of NPS amount of employees	Comptroller
(c) Dean Faculty of Agriculture		
1.	Overall progress of IUMS at Vishwa Vidyalyaya level	DFA
2.	Online coaching and monitoring of JRF and registration for competition examination by students	DFA /DSW/ Deans

S.No	Agenda Items	Officer Concerned
3.	Preparation and listing of short video films	DSW
4.	MoU with International institutes/ universities	DFA
5.	Center of excellence: Organic farming (Khandwa)	DFA
6.	Monitoring and Status of implementation of green graduation at V.V level.	DFA
7.	Preparation for accreditation at V.V. and Colleges.	DFA
8.	Monitoring, allocation, release and utilization of development grant.	DFA
9.	Alumni of Agri-graduates of ICAR /RVSKVV	DFA
10.	Industry- Academic –Partnerships.	DFA
11.	Restructuring of ELP unit for the purpose of CAIE/ KVK	DFA
12.	MPAAS registration as a society	DFA
(D) Director Instruction		
1.	Monitoring report of SRF, ARS, NET coaching by team of teachers in colleges of Vishwa Vidyalaya	DI/ DSW
2.	Capacity building through CGIAR institutes ICARDA/ ICRISAT/ CYMMIT	DI
3.	MoU with International reputed universities	DI
4.	Presentation by scientists attended the winter/ summer/ short term training- Latest position	DI
(E) Director Research		
1.	Registration of farmers varieties as per new guidelines	DRS/ Deans
2.	Workshop on organic cotton project	DRS
3.	Report on PME cell	DRS
4.	Search for CSR funding opportunities to RVSKVV/ Banks/ Project Testing Companies	DRS/ Comptroller
5.	Progress of IUMS of DRS office	DRS
6.	Report and research comparison on Organic farming / Natural farming, Chemical farming	DRS/ DES
7.	Formulation of value added Vermin compost based alternate fertilizers.	DRS
8.	Achievement of RVSKVV A decade	DRS
9.	RVSKVV varietal impact assessment	DRS
10.	Establishment and progress of sales in sale counters	DRS
11.	Research projects of COE	DRS
12.	Notification of state released varieties and release of new varieties	DRS
13.	Research project on multi layered Veg./ fruit Production	DRS
14.	Utilization of biotechnology lab/ commercial production	DRS
15.	Establishment of new fruit mother plant nurseries in KVK/ Research Farms	DRS
16.	Development of RVSKVV e-marketing platform of RVSKVV	DRS

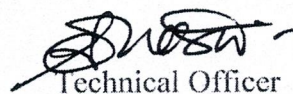
S.No	Agenda Items	Officer Concerned
17.	Production Planning of fodder and vegetable seeds	DRS
18.	PM-FME progress	DRS
19.	New P&B projects of NABARD	DRS
(F) Director Extension Services		
1.	Monitoring of sale counters	DES
2.	Registration of farmers varieties	DES
3.	Submission of Tribal sub plan project (new) for education division of ICAR 2020-2021(One year).	DES
4.	Reporting of MGMG programme	DES
5.	OFT on organic/ natural/ chemical farming monitoring and reporting	DES
6.	Awareness programs FPO and CAIE through KVKs	
7.	Skill development initiative, one acre fund projects for tribals KVK On/Off farmers producer companies.-NABARD	DES
8.	Success stories of videos TSPs/ Listing of video films	DES
9.	Showcasing of ATIC technological models OIC presentation	DES
10.	Full utilization of polyhouses/ green houses	DES
(G) Executive Engineer		
1.	Solar Panelling: implementation of RESCO scheme	EE
2.	Progress report on civil works	EE
3.	Development of landscaping of Vishwa Vidyalaya campus	EE
4.	Plantation for green graduation	DFA/DI/ All Deans
5.	Repair of quarters and drainage in the residential area of CoA, Gwalior	EE
6.	Status of soybean project- covered sheds	EE
7.	Status report on roof Water harvesting plan for all buildings of Vishwa Vidyalaya	EE

Deans (All)		
S.No	Items: Power Point presentation by Deans (Max. 20 slides)	Presents
1.	Presentation on the performances of farm programme of college jurisdiction during Kharif 2021. (10 slides)	Deans
2.	Progress of NAHEP implementation in the colleges (2 slides)	Deans
3.	Identification of clients for startups (one slide)	Deans
4.	Status of regular monitoring of conducting of online classes (one slide)	Deans
5.	Submission pension, gratuity and other benefit papers to university of those employee death happened due to Covid-19 benefit papers. (one slide)	Deans
6.	Vermi compost production (one slide)	Deans
7.	Vegetable seedling (one slide)	Deans
8.	Fruit plants saplings (one slide)	Deans

9.	Accreditation preparation (one slide)	Deans
10.	Other issues (one slide)	Deans

Any other matter with permission of Chair

(Approved by Hon'ble Vice Chancellor)

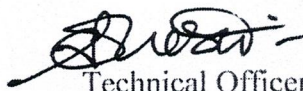


Technical Officer

Technical Cell to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior
- (5) Director Farm, RVSKVV, Gwalior
- (6) Associate Director Research, RVSKVV, Gwalior
- (7) Executive Engineer, RVSKVV, Gwalior
- (8) Registrar, RVSKVV, Gwalior
- (9) Comptroller, RVSKVV, Gwalior
- (10) IPRO, RVSKVV, Gwalior
- (11) DSW, RVSKVV, Gwalior
- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior



Technical Officer

Technical Cell to Hon'ble Vice Chancellor

Proceeding of 78th Online Senior Officers Meeting (SOM), RVSKVV, Gwalior

78th online Senior Officers Meeting (SOM) was held on 03.01.2022 in the virtual meeting under the Chairmanship of Hon'ble Vice-Chancellor Prof. S.K. Rao. All the concerned officers attended the meeting.

Agenda items

(A) Administrative			
S.No	Agenda Items	Officer Concerned	Action Taken
1.	Progress report of IUMS of Registrar office	Registrar	In progress
2.	Security arrangement at gates and issue of Covid-19 guidelines for staff of the administrative offices	Registrar	Security arrangements must be made.
3.	Status of CR submission	Registrar	62 CR remains to be submitted. Deans to take care.
4.	Status of disposal of CAS duplicate applications	Registrar	Listing is going on.
5.	Preparation of agenda for joint coordination committee	Registrar	In progress
6.	Progress of enquiry reports.	Registrar	6 enquiries are going on.
7.	Office timings and monitoring of staff presence during duty hours	Registrar	Ensure 10-6 pm timing.
8.	Shifting of daily wagers to workplaces	Registrar	No request received.
9.	Status of compensatory appointments	Registrar	2 proposals submitted to State Govt.
10.	Complaints of C-4 levels of CM help line	Registrar	All officers to check complaints at C4 level.
11.	Court cases of College level	Registrar	In progress
12.	Covid death settlement cases	Registrar	Only one case pending.
13.	Regulation of complaints	Registrar	Complaints boxes are installed at all campuses.
14.	Recovery of computer set from office of the former State Minister of Agriculture, Morena	Registrar	P.C. KVK, Morena to take action.
15.	Backlog vacancies	Registrar	In progress
(B) Finance			
1.	Progress on implementation of IUMS of Comptroller office	Comptroller	Software is not working properly. CRISP informed about the issues.
2.	Status of transfer of EF/Pension amount to LIC with all formalities	Comptroller	Ensure transfer of funds to LIC with formalities.
3.	Timely allocation and release of funds to the projects	Comptroller	Ensure timely release of funds.
4.	Timely release of wages/salaries / pension	Comptroller	Releasing timely.

S.No	Agenda Items	Officer Concerned	Action Taken
5.	Timely tracking of the funds received to the comptroller from funding agencies, allotment and release to concerned projects.	Comptroller	Expenditure statements are not received timely from colleges and timely submission is needed.
6.	Monthly expenditure statement submission	Comptroller	Ensure to submit by 25 th Jan. in subsequent month.
7.	Reconciliation of account	Comptroller	In progress
8.	Transfer of NPS amount of employees	Comptroller	NPS amount send on quarterly basis.
(c) Dean Faculty of Agriculture			
1.	Overall progress of IUMS at Vishwa Vidyalaya level	DFA	Problems in software to be resolved.
2.	Online coaching and monitoring of JRF and registration for competition examination by students	DFA /DSW/ Deans	In progress
3.	Preparation and listing of short video films	DSW	Video films received and send to DES.
4.	MoU with International institutes/ universities	DFA	Steps are being taken.
5.	Center of excellence: Organic farming (Khandwa)	DFA	Proposal received. Must be send it for review.
6.	Monitoring and Status of implementation of green graduation at V.V level.	DFA	Progress satisfactory.
7.	Preparation for accreditation at V.V. and Colleges.	DFA	Revised SSR submitted.
8.	Monitoring, allocation, release and utilization of development grant.	DFA	Requisition submitted to ICAR.
9.	Alumni of Agri-graduates of ICAR /RVSKVV	DFA	Ensure registration at RVSKVV Alumni Association.
10.	Industry- Academic –Partnerships.	DFA	Work to be done.
11.	Restructuring of ELP unit for the purpose of CAIE/ KVK	DFA	Preparing plan.
12.	SAAAS registration as a society	DFA	Membership forms provided to all Deans.
(D) Director Instruction			
1.	Monitoring report of SRF, ARS, NET coaching by team of teachers in colleges of Vishwa Vidyalaya	DI/ DSW	Deans to take personal interest to make progress.
2.	Capacity building through CGIAR institutes ICARDA/ ICRISAT/ CYMMIT	DI	In progress
3.	MoU with International reputed universities	DI	No new proposal.
4.	Presentation by scientists attended the winter/ summer/ short term	DI	7 scientists permitted. 6 not submitted material.

S.No	Agenda Items	Officer Concerned	Action Taken
	training- Latest position		Take the action on scientists not submitted material.
(E) Director Research			
1.	Registration of farmers varieties as per new guidelines	DRS/ Deans	In progress. 3 Nodal officers appointed to take ups work.
2.	Workshop on organic cotton project	DRS	Date to be decided.
3.	Report on PME cell	DRS	Satisfactory
4.	Search for CSR funding opportunities to RVSKVV/ Banks/ Project Testing Companies	DRS/ Comptroller	Efforts will be made.
5.	Progress of IUMS of DRS office	DRS	In progress
6.	Report and research comparison on Organic farming / Natural farming, Chemical farming	DRS/ DES	Documents are ready.
7.	Formulation of value added Vermin compost based alternate fertilizers.	DRS	Further work needed.
8.	Achievement of RVSKVV A decade	DRS	In progress
9.	RVSKVV varietal impact assessment	DRS	Under progress.
10.	Establishment and progress of sales in sale counters	DRS	Functioning of sale counter to be reviewed.
11.	Research projects of COE	DRS	One project submitted by Khandwa.
12.	Notification of state released varieties and release of new varieties	DRS	In progress
13.	Research project on multi layered Veg./ fruit Production	DRS	One project submitted by Khandwa.
14.	Utilization of biotechnology lab/ commercial production	DRS	Work is started.
15.	Establishment of new fruit mother plant nurseries in KVK/ Research Farms	DRS	Under progress.
16.	Development of RVSKVV e-marketing platform of RVSKVV	DRS	Under progress
17.	Production Planning of fodder and vegetable seeds	DRS	One project
18.	PM-FME progress	DRS	In progress.
19.	New R&D projects for NABARD	DRS	Efforts are on.
(F) Director Extension Services			
1.	Monitoring of sale counters	DES	Make them fully funded.
2.	Registration of farmers varieties	DES	In progress.
3.	Submission of Tribal sub plan project (new) for education division	DES	To be submitted.

S.No	Agenda Items	Officer Concerned	Action Taken
	of ICAR 2020-2021(One year).		
4.	Reporting of MGMG programme	DES	Under progress.
5.	OFT on organic/ natural/ chemical farming monitoring and reporting	DES	In progress and a combined report will be submitted.
6.	Awareness programs FPO and CAIE through KVKs		Training programs are in progress for FPO.
7.	Skill development initiative, one acre fund projects for tribals KVK On/Off farmers producer companies.-NABARD	DES	Meeting with NABARD required.
8.	Success stories of videos TSPs/ Listing of video films	DES	Videos are uploaded.
9.	Showcasing of ATIC technological models OIC presentation	DES	Preparing plan and will be completed by 31.01.2022.
10.	Full utilization of polyhouses/ green houses	DES	Some are working nicely and see the fully utilization of all poly/green houses.
(G) Executive Engineer			
1.	Solar Panelling: implementation of RESCO scheme	EE	In progress
2.	Progress report on civil works	EE	In progress.
3.	Development of landscaping of Vishwa Vidyalaya campus	EE	In progress
4.	Plantation for green graduation	DFA/DI/ All Deans	Satisfactory
5.	Repair of quarters and drainage in the residential area of CoA, Gwalior	EE	Most of the work completed.
6.	Status of soybean project- covered sheds	EE	In progress.
7.	Status report on roof Water harvesting plan for all buildings of Vishwa Vidyalaya	EE	In progress

Deans (All)			
S.N o	Items: Power Point presentation by Deans (Max. 20 slides)	Presents	
1.	Presentation on the performances of farm programme of college jurisdiction during Kharif 2021. (10 slides)	Deans	OK
2.	Progress of NAHEP implementation in the colleges (2 slides)	Deans	OK
3.	Identification of clients for startups (one slide)	Deans	OK
4.	Status of regular monitoring of conducting of online classes (one slide)	Deans	OK

5.	Submission pension, gratuity and other benefit papers to university of those employee death happened due to Covid-19 benefit papers. (one slide)	Deans	OK
6.	Vermi compost production (one slide)	Deans	OK
7.	Vegetable seedling (one slide)	Deans	OK
8.	Fruit plants saplings (one slide)	Deans	OK
9.	Accreditation preparation (one slide)	Deans	OK
10.	Other issues (one slide)	Deans	OK

The Online meeting concluded with a vote of thanks to the chair and all participants.

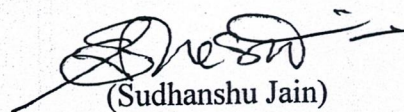
(Approved by Hon'ble Vice Chancellor)


(Sudhanshu Jain)

Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior
- (5) Director Farm, RVSKVV, Gwalior
- (6) Associate Director Research, RVSKVV, Gwalior
- (7) Executive Engineer, RVSKVV, Gwalior
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- (11) DSW, RVSKVV, Gwalior
- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/ Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior


(Sudhanshu Jain)

Technical Officer to Hon'ble Vice Chancellor

NOTICE

Online 68th Senior officers meeting (SOM) is scheduled to be held on **02.01.2021 at 3.00 PM** in the Vishwa Vidyalaya Board Room. Hon'ble Vice-Chancellor Prof. S.K. Rao will preside over the meeting. All the concerned officers are requested to make it convenient to attend the above meeting online.

Agenda items

(A) Administrative		
S.No	Agenda Items	Officer Concerned
1.	Progress report of IUMS of Registrar office	Registrar
2.	Security arrangement at gates and issue of Covid-19 guidelines for staff of the administrative offices	Registrar
3.	Status of CR submission	Registrar
4.	A committee for disposal of CAS duplicate applications	Registrar
5.	Preparation of agenda for joint coordination committee	Registrar
6.	Progress of enquiry reports.	Registrar
7.	Office timings	Registrar
8.	Shifting of daily wagers to workplaces	Registrar
9.	Status of compensatory appointments	Registrar
10.	Complaints of C-4 levels of CM help line	Registrar
11.	Restructuring of offices of Comptroller and Registrar	Registrar
(B) Finance		
1.	Progress on implementation of IUMS of Comptroller office	Comptroller
2.	Status of transfer of EPF to LIC with all formalities	Comptroller
3.	Process of pension disbursement Banker	Comptroller
4.	Timely allocation and release of funds to the projects	Comptroller
5.	Timely release of wages/salaries / pension	Comptroller
6.	Status of meeting for 7 th pay to technical staff with Deptt. of finance M.P.	Comptroller
7.	Timely tracking of the funds received to the comptroller from funding agencies, allotment and release to concerned projects.	Comptroller
(C) Dean Faculty of Agriculture		
1.	Overall progress of IUMS at Vishwa Vidyalaya level	DFA
2.	Online coaching and monitoring of JRF and registration for competition examination by students	DFA /DSW
3.	Preparation and listing of short video films	DSW
4.	MoU with International institutes/ universities	DFA
5.	Center of excellence : (1) Climate change (Gwalior) (2) NRM (Indore) (3) Organic farming (Khandwa)	DFA
6.	Monitoring and Status of implementation of green graduation at V.V level.	DFA

S.No	Agenda Items	Officer Concerned
7.	Preparation and filing for accreditation at V.V. and Colleges.	DFA
8.	Proposals for Establishment of Examination halls at Gwalior/ Mandsaur/ Khandwa to ICAR, New Delhi	DFA
9.	Monitoring, allocation, release and utilization of development grant.	DFA
10.	Alumni of Agri-graduates of ICAR	DFA
11.	Industry- Academic –Partnerships.	DFA
(D) Director Instruction		
1.	Monitoring report of SRF, ARS, NET coaching by team of teachers in colleges of Vishwa Vidyalaya	DI/ DSW
2.	Capacity building through CGIAR institutes ICARDA/ ICRISAT/ IRRI/ CYMMIT	DI
3.	RVSKVV MoU with ICAR Institutes	DI
4.	MoU with International reputed universities	DI
5.	Presentation by scientists attended the winter/ summer/ short term training- Latest position	DI
6.	Progress of IUMS of DI office	DI
7.	Status of submission of application for ICAR awards	DI
(E) Director Research		
1.	Registration of farmers varieties as per new guidelines	DRS/ Deans
2.	Workshop on organic cotton project	DRS
3.	Report on PME cell	DRS
4.	Search for CSR funding opportunities to RVSKVV- Banks/ Product Testing Companies	DRS/ Comptroller
5.	Progress of IUMS of DRS office	DRS
6.	Preparation and listing of short video films	DRS
7.	GI-potato, coriander , wheat, arhar dal	DRS
8.	Multiplication of fodder seeds	DRS
9.	Collection and multiplication of quinoa and chia seeds	DRS
10.	Report and research comparison on Organic farming / Natural farming chemical farming	DRS/ DES
11.	Formulation of value added vermi compost based alternate fertilizers.	DRS
12.	Planning for multiplication of flowers and vegetable seeds for kitchen garden kits.	DRS/DES/ADR
13.	Large scale production and supply of vegetable seeds/ sapling.	DRS/DES
14.	Status of submitted ravine project	DRS
15.	Documentation of technologies for showcasing in ATIC/V.V.	DRS
16.	Compilation of reports of state varietal trials	DRS
17.	Achievement of RVSKVV A decade	DRS
18.	Document and listing of success stories video's	DRS
19.	Implementation of seed hubs programme and funds utilization	DRS

S.No	Agenda Items	Officer Concerned
20.	RVSKVV varietal impact assessment	DRS
21.	Establishment of sale counters	DRS
22.	Research projects of COE	DRS
23.	Notification of state released varieties and release of new varieties	DRS
24.	Research project on multi layered Veg./ fruit Production	DRS
25.	Utilization of biotechnology lab/ commercial production	DRS
26.	Establishment of new fruit mother plant nurseries in KVK/ Research Farms	DRS
27.	Seed village programme implementation 2021-22	DRS
28.	Development of RVSKVV e-marketing platform	DRS
29.	Production Planning of fodder and vegetable seeds	DRS
30.	Revolving Fund of Biotechnology Centre	DRS
31.	Status of submission of application for ICAR awards	DRS
(F) Director Extension Services		
1.	Branding of RVSKVV	DES
2.	Establishment of retail outlets of Vishwa Vidyalaya (CoA/CoH/ ZARS/ RARS/ KVKs)	DES
3.	Registration of farmers varieties	DES
4.	Submission of Tribal sub plan project (new) for education division of ICAR 2020-2021 (One year).	DES
5.	Reporting of MGMG programme	DES
6.	Documentation, listing and preparation of short video films.	DES
7.	OFT on organic/ natural/ chemical farming monitoring and reporting	DES
8.	Awareness programs FPO and ABIC through KVKs	DES
9.	Skill development initiative, one acre fund projects for tribals KVK On/Off farmers producer companies.-NABARD	DES
10.	Filling up of vacant posts GKMS/ DAMU	DES
11.	Inviting tenders for packaging of Veg. minikits.	DES
12.	NABARD skill's development projects	DES
13.	Success stories' o' videos TSPs	DES
14.	Showcasing of ATIC technological models OIC presentation	DES
15.	A complete report of district-wise horticulture development plans	DES
16.	Full utilization of polyhouses/ green houses	DES
17.	Status of submission of application for ICAR awards	DES
18.	Training modules for fodder production in KVK's	DES
19.	Migrated labour capacity building	DES
20.	List of entrepreneurs and turnout as start-ups.	DES
(G) Executive Engineer		
1.	Solar Panelling: implementation of RESCO scheme	EE
2.	Progress report on civil works	EE
3.	Development of landscaping of Vishwa Vidyalaya campus	EE
4.	Plantation for green graduation	DFA/DI/ All

S.No	Agenda Items	Officer Concerned
		Deans
5.	Furnishing of MBA building/ girls hostel/farmer hostels	EE
6.	Repair of quarters and drainage in the residential area of CoA, Gwalior	EE
7.	Status of soybean project- covered sheds	EE
8.	Roof Water harvesting plan for all buildings of Vishwa Vidyalaya	EE

Deans (All)		
S.No	Agenda Items	Officer Concerned
1.	Follow-up farm programme of college jurisdiction.	Deans
2.	Progress of NAHEP implementation in the colleges.	Deans
3.	Regular monitoring of conducting of web classes	Deans

Any other matter with permission of Chair

(Approved by Hon'ble Vice Chancellor)

Kmm 30/12/2020
(K.V. Singh)

Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior
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- (14) Deans CoA, Gwalior/Sehore/ Indore/Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior

Kmm 30/12/2020
(K.V. Singh)

Technical Officer to Hon'ble Vice Chancellor

Proceeding of 68th Online Senior Officers Meeting (SOM), RVSKVV, Gwalior

68th online Senior Officers Meeting (SOM) was held on 02.01.2021 in the Board Room under the Chairmanship of Hon'ble Vice-Chancellor Prof. S.K. Rao. All the concerned officers attended the meeting.

Agenda items

(A) Administrative			
S.No	Agenda Items	Officer Concerned	Decision taken or appraised by the Concerned Officer
1.	Progress report of IUMS of Registrar office	Registrar	In progress
2.	Security arrangement at gates and issue of Covid-19 guidelines for staff of the administrative offices	Registrar	Instructions have been given time to time.
3.	Status of CR submission	Registrar	Deans ensure the submission of pending CRs under their jurisdiction.
4.	A committee for disposal of CAS duplicate applications	Registrar	Finalized.
5.	Preparation of agenda for joint coordination committee	Registrar	Committee formed.
6.	Progress of enquiry reports.	Registrar	Satisfactory
7.	Office timings	Registrar	Controlling Officers must ensure the timing of the staff under their control
8.	Shifting of daily wagers to workplaces	Registrar	Under process.
9.	Status of compensatory appointments	Registrar	In progress.
10.	Complaints of C-4 levels of CM help line	Registrar	Total eight complaints are pending.
11.	Restructuring offices of Comptroller and Registrar		Committee formed in this regard.
(B) Finance			
1.	Progress on implementation of IUMS of Comptroller office	Comptroller	Under process
2.	Status of transfer of EPF to LIC with all formalities	Comptroller	Under progress
3.	Process of pension disbursement Banker	Comptroller	A meeting will be called soon.
4.	Timely allocation and release of funds to the projects	Comptroller	Ensure the same
5.	Timely release of wages/salaries / pension	Comptroller	Funds are released timely.
6.	Status of meeting for 7 th pay to technical staff with Deptt. of	Comptroller	Information send to Finance Department of M.P.

S.No	Agenda Items	Officer Concerned	Decision taken or appraised by the Concerned Officer
	finance M.P.		
7.	Timely tracking of the funds received to the comptroller from funding agencies, allotment and release to concerned projects.	Comptroller	Needed timely tracking of status.
(C) Dean Faculty of Agriculture			
1.	Overall progress of IUMS at Vishwa Vidyalaya level	DFA	A training conducted already. One more meeting to be called soon in this regard. Weekly progress must be reviewed.
2.	Online coaching and monitoring of JRF and registration for competition examination by students	DFA /DSW	Trying to start online coaching from outside. To be contacted with IARI, New Delhi.
3.	Preparation and listing of short video films	DSW	Under process. Instructions issued.
4.	MoU with International institutes/ universities	DFA	Increase the number of MoU.
5.	Center of excellence : (1) Climate change (Gwalior) (2) NRM (Indore) (3) Organic farming (Khandwa)	DFA	Under process. Proposal awaited from College of Agriculture, Khandwa.
6.	Monitoring and Status of implementation of green graduation at V.V level.	DFA	Most of the plants are surviving.
7.	Preparation and filing for accreditation at V.V. and Colleges.	DFA	In progress.
8.	Proposals for Establishment of Examination halls at Gwalior/ Mandsaur/ Khandwa to ICAR, New Delhi	DFA	Proposal of CoA, Khandwa still awaited.
9.	Monitoring, allocation, release and utilization of development grant.	DFA	Ensure the full utilization of funds.
10.	Alumni of Agri-graduates of ICAR.	DFA	The link to be uploaded on website of University for registration.
11.	Industry- Academic –Partnerships.	DFA	In progress
(D) Director Instruction			
1.	Monitoring report of SRF, ARS, NET coaching by team of teachers in colleges of Vishwa Vidyalaya	DI/ DSW	Proper monitoring is needed.
2.	Capacity building through CGIAR institutes ICARDA/ ICRISAT/ IRRI/ CYMMIT	DI	Efforts are in progress.
3.	RVSKVV MoU with ICAR Institutes	DI	In progress.

S.No	Agenda Items	Officer Concerned	Decision taken or appraised by the Concerned Officer
4.	MoU with International reputed universities	DI	In progress
5.	Presentation by scientists attended the winter/ summer/ short term training- Latest position	DI	Satisfactory
6.	Progress of IUMS of DI office	DI	In progress
7.	Status of submission of application for ICAR awards	DI	Instruction given for online application submission.
(E) Director Research			
1.	Registration of farmers varieties as per new guidelines	DRS/ Deans	In progress.
2.	Workshop on organic cotton project	DRS	May be arranged after complete infrastructure development.
3.	Report on PME cell	DRS	Functioning Properly.
4.	Search for CSR funding opportunities to RVSKVV/ Banks/ Project Testing Companies	DRS/ Comptroller	Efforts are going on.
5.	Progress of IUMS of DRS office	DRS	In progress
6.	Preparation and listing of short video films	DRS	In progress. Instructions given to prepare videos.
7.	GI-potato, coriander , wheat, arhar dal	DRS	In progress
8.	Multiplication of fodder seeds	DRS	In progress. Programme implemented at Gwalior and Morena.
9.	Collection and multiplication of quinoa and chia seeds	DRS	Trials conducted.
10.	Report and research comparison on Organic farming / Natural farming chemical farming	DRS/ DES	Almost report completes.
11.	Formulation of value added vermi compost based alternate fertilizers.	DRS	Report ready in this regard.
12.	Planning for multiplication of flowers and vegetable seeds for kitchen garden kits.	DRS/DES/ADR	In progress
13.	Large scale production and supply of vegetable seeds/ sapling.	DRS/DES	In progress
14.	Status of submitted ravine project	DRS	Project submitted.
15.	Documentation of technologies for showcasing in ATIC/V.V.	DRS	Under process
16.	Compilation of reports of state varietal trials	DRS	Proposal ready.
17.	Achievement of RVSKVV A decade	DRS	Editing works going on.

S.No	Agenda Items	Officer Concerned	Decision taken or appraised by the Concerned Officer
18.	Document and listing of success stories video's	DRS	In progress.
19.	Implementation of seed hubs programme and funds utilization	DRS	Reports are still awaited from centres. Contacted with Chief Nodal Officer in this regard.
20.	RVSKVV varietal impact assessment	DRS	Deans are regulated to send report.
21.	Establishment of sale counters	DRS	Mostly Sale counters started at all centres.
22.	Research projects of COE	DRS	All projects ready.
23.	Notification of state released varieties and release of new varieties	DRS	In progress. Two varieties notified and ten remained.
24.	Research project on multi layered Veg./ fruit Production	DRS	Submitted to NABARD.
25.	Utilization of biotechnology lab/ commercial production	DRS	Ensure the proper utilization of the same.
26.	Establishment of new fruit mother plant nurseries in KVK/ Research Farms	DRS	Proposals prepared for six KVKs.
27.	Seed village programme implementation 2021-22	DRS	Submitted
28.	Development of RVSKVV e-marketing platform	DRS	Guidelines to be finalized after committee report.
29.	Production Planning of fodder and vegetable seeds	DRS	Already prepared.
30.	Revolving Fund of Biotechnology Centre	DRS	Proposal submitted.
31.	Status of submission of application for ICAR awards	DRS	Under process
(F) Director Extension Services			
1.	Branding of RVSKVV	DES	Follow up with Deans.
2.	Establishment of retail outlets of Vishwa Vidyalaya (CoA/ CoH/ ZARS/ RARS/ KVKs)	DES	Established at most of the centres.
3.	Registration of farmers varieties	DES	In progress. Information circulated to all KVKs.
4.	Submission of Tribal sub plan project (new) for education division of ICAR 2020-2021 (One year).	DES	Projects submitted.
5.	Reporting of MGMG programme	DES	Report submitted
6.	Documentation, listing and preparation of short video films.	DES	Short videos already made by many KVKs and work assigned to the rest.

S.No	Agenda Items	Officer Concerned	Decision taken or appraised by the Concerned Officer
7.	OFT on organic/ natural/ chemical farming monitoring and reporting	DES	In progress at All KVKs.
8.	Awareness programs FPO and ABIC through KVKs	DES	In progress
9.	Skill development initiative, one acre fund projects for tribals KVK On/Off farmers producer companies.-NABARD	DES	Nine KVKs identified. Proposal received from three KVKs and submit to NABARD.
10.	Filling up of vacant posts GKMS/ DAMU	DES	In progress.
11.	Inviting tenders for packaging of Veg. minikits.	DES	To be done soon.
12.	NABARD skills development projects	DES	KVKs to prepare projects according to regional skills.
13.	Success stories of videos TSPs	DES	Received from KVKs.
14.	Showcasing of ATIC technological models OIC presentation	DES	Presentation will be scheduled soon. It will be appropriate to make a presentation and finalized it at DES, Directorate level before presenting in SOM.
15.	A complete report of district-wise horticulture development plans	DES	Completed
16.	Full utilization of polyhouses/ green houses	DES	Fully utilized by KVKs.
17.	Status of submission of application for ICAR awards	DES	Most of the KVKs prepared application for ICAR Award.
18.	Training modules for fodder production in KVK's	DES	Already going on.
19.	Migrated labour capacity building	DES	Report on impact of trainings.
20.	List of entrepreneurs and turnout as start-ups.	DES	In progress.
(G) Executive Engineer			
1.	Solar Panelling: implementation of RESCO scheme	EE	In progress
2.	Progress report on civil works	EE	Most of the works are under progress.
3.	Development of landscaping of Vishwa Vidyalaya campus	EE	In progress
4.	Plantation for green graduation	DFA/DI/ All Deans	Progress satisfactory
5.	Furnishing of MBA building/ girls hostel/farmer hostels	EE	Furnishing work finalized. Verification of farmers hostel awaited.
6.	Repair of quarters and drainage in the residential area of CoA, Gwalior	EE	Under process.
7.	Status of soybean project- covered sheds	EE	To be started at some centres.

S.No	Agenda Items	Officer Concerned	Decision taken or appraised by the Concerned Officer
8.	Roof Water harvesting plan for all buildings of Vishwa Vidyalaya	EE	Most of the roof harvesting completed.

Deans (All)			
S.No	Agenda Items	Officer Concerned	Decision taken or appraised by the Concerned Officer
1.	Follow-up farm programme of college jurisdiction.	Deans	Ensure the same.
2.	Progress of NAHEP implementation in the colleges.	Deans	Deans to conduct meeting with DFA and PI, NAHEP in this regard.
3.	Regular monitoring of conducting of web classes	Deans	Deans to monitor the same.

Issues emerged during the meeting for compliance:

- Legal issues of the concern colleges should be dealt with earliest.
- Pensionary dues of those retiring should be finalized before the date of their retirement after clearing all enquiries.
- Proper utilization of contractual teachers as per requirement.
- Regular monitoring of punctuality of teachers in the colleges.

The Online meeting concluded with a vote of thanks to the chair and all participants.

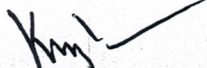
(Approved by Hon'ble Vice Chancellor)


(Karan Vir Singh)

Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior
- (5) Director Farm, RVSKVV, Gwalior
- (6) Associate Director Research, RVSKVV, Gwalior
- (7) Executive Engineer, RVSKVV, Gwalior
- (8) Registrar, RVSKVV, Gwalior
- (9) Comptroller, RVSKVV, Gwalior
- (10) IPRO, RVSKVV, Gwalior
- (11) DSW, RVSKVV, Gwalior
- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/ Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior


(Karan Vir Singh)

Technical Officer to Hon'ble Vice Chancellor

NOTICE

59th Senior officers meeting (SOM) is scheduled to be held on 06.01.2020 at 3.00 PM in the Vishwa Vidyalaya Board Room. Hon'ble Vice-Chancellor Prof. S.K. Rao will preside over the meeting. All the concerned officers are requested to make it convenient to attend the above meeting.

Agenda items

(A) Administrative		
S.No	Agenda Items	Officer Concerned
1.	Declaration of peace zone	Registrar
2.	Progress on adoption of online communication	Registrar
3.	Progress report of IUMS	Registrar
4.	ID, attendance based salary	Registrar
5.	7 th pay commission orders	Registrar
6.	Security arrangement at gates.	Registrar
7.	Proposals for ICAR posts	Registrar
(B) Finance		
1.	Progress on implementation of IUMS	Comptroller
(C) Dean Faculty of Agriculture		
1.	Overall progress of IUMS at Vishwa Vidyalaya level	DFA
2.	Monitoring of JRF, SRF, NET, ARS and registration of competition examination by students	DFA/ DI /DSW
3.	Report on visit to hostels warden/ Deans	DFA
4.	Monitoring of biometric attendance of faculty and students.	DFA
5.	Finalization of vision document of RVSKVV 2050.	DFA/DRS
6.	Filing application for accreditation	DFA
7.	Preparation of short video films	DFA/DES/ DRS
8.	MoU with International institutes	DFA
9.	Center of excellence : (1) Climate change (Gwalior) (2) NRM (Indore) (3) Artificial intelligence (Gwalior) (4) Organic farming (Khandwa)	DFA
(D) Director Instruction		
1.	Monitoring report of SRF, ARS, NET coaching by team of teachers in colleges of Vishwa Vidyalaya	DI/ DSW
2.	Progress of implementation IUMS	DI
3.	Capacity building through CGIAR institutes ICARDA/CGIAR	DI
4.	RVSKVV MoU with ICAR Institutes	DI
5.	RVSKVV domain E-mail ID	DI
6.	MoU with International institutes	DI

S.No	Agenda Items	Officer Concerned
7.	Presentation by scientists attended the winter/ summer/ short term training.	DI
(E) Director Research		
1.	Research projects on multistoried vegetable cropping systems	DRS
2.	Procurement of processing plants under seed hubs	DRS
3.	Registration of farmers varieties	DRS/ Deans
4.	Interdisciplinary mega research projects on Chick pea/ Soybean/ Lentil	DRS
5.	Preparation of vision document alignment with ICAR	DRS
6.	Workshop on organic cotton project	DRS
7.	Research project on vertical farming	DRS/DFA
8.	Report on PME cell	DRS
9.	Search for CSR funding opportunities	DRS/ Comptroller
10.	Progress of IUMS implementation	DRS
11.	Online communication services	DRS
12.	Preparation of short video films	DRS
13.	GI-potato, coriander , wheat, arhar dal	DRS
14.	MOFP value chain development projects Mandsaur	DRS
15.	Review meeting of farms, External funded project, new AICRP's research projects, R/F	DRS
16.	Registration of varieties such PPVFRA	DRS
17.	Multiplication of fodder seeds	DRS
18.	Collection and multiplication of quinoa and chia seeds	DRS
19.	Organic farming/ Natural farming	DRS/ DES
20.	Formulation of value added vermi compost based fertilizers	DRS
21.	Mega projects on TSP extension/ education (2020-2023)	DRS/DES
22.	Mega research projects as: Conservation Agri., oil seed R&M, sesame, lentil, pulse production, standardization of eg. GAP, tribals – Kadaknath, lentils, Chikpea/ soybean with biotic stress tolerance	DRS
23.	Progress of Geo tagging of RKVY.	DRS
24.	Planning for multiplication of flowers and vegetable seeds for kitchen garden kits	DRS/DES
(F) Director Extension Services		
1.	Establishment of honey bee units in selected KVK	DES
2.	Branding of RVSKVV	DES
3.	Listing of villages identified for smart village project	DES
4.	Establishment of retail outlets of Vishwa Vidyalaya(CoA/CoH/ZARS/RARS/KVK)	DES
5.	Registration of farmers varieties	DES

S.No	Agenda Items	Officer Concerned
6.	Submission of Tribal sub plan project (new) for education division of ICAR 2020-2023 (Three years).	DES
7.	Strengthening proposals of new KVK to ICAR	DES
8.	Extension council meeting	DES
9.	Reporting of MGMG programme	DES
10.	Preparation of short video films.	DES
11.	OFT on organic/ natural farming.	DES
12.	Awareness program FPO	DES
13.	Skill development initiative, KVK On/Off farmers producer companies.	DES
(G) Executive Engineer		
1.	Solar Panelling: implementation of RESCO scheme	EE
2.	Progress report on civil works	EE
3.	Development of landscaping of Vishwa Vidyalaya campus	EE
4.	Establishment of ATM at CoA Gwalior	EE
5.	Plantation for green graduation	EE/ All Deans
6.	Furnishing of MBA building/girls hostel/farmer hostels	EE
7.	Catering arrangements in international guesthouse	EE
8.	Repair of drainage in the residential area of CoA, Gwalior	EE
9.	Electric connection to biofertilizers centers	EE
10.	Advertisement of vacant post of Executive engineer	EE
11.	Soybean project- covered sheds	EE
12.	Infrastructure development 18-19, 19-20 deposits with EE	EE
Deans (All)		
1.	Interactions of staff-students-administration.	All Deans
2.	RVSKVV –Industry- students interaction.	All Deans
3.	Recovery of HRA penalties	All Deans
4.	Coaching for JRF, SRF, NET/ARS	All Deans
5.	Submission of list of externally funded projects.	All Deans
6.	Submission of status report for accreditation of colleges.	All Deans

Any other matter with permission of Chair

(Approved by Hon'ble Vice Chancellor)

K.V. Singh
23/12/19

(K.V. Singh)

Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior

- (5) Director Farm, RVSKVV, Gwalior
- (6) Associate Director Research, RVSKVV, Gwalior
- (7) Executive Engineer, RVSKVV, Gwalior
- (8) Registrar, RVSKVV, Gwalior
- (9) Comptroller, RVSKVV, Gwalior
- (10) IPRO, RVSKVV, Gwalior
- (11) DSW, RVSKVV, Gwalior
- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior

K.V. Singh
23/12/19

(K.V. Singh)

Technical Officer to Hon'ble Vice Chancellor

Proceeding of 59th Senior Officers Meeting (SOM), RVSKVV, Gwalior

59th Senior Officers Meeting (SOM) was held 09.01.2020 in the Board Room under the Chairmanship of Hon'ble Vice-Chancellor Prof. S.K. Rao. All the concerned officers attended the meeting.

Agenda items

(A) Administrative			
S.No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
1.	Declaration of peace zone	Registrar	In progress
2.	Progress on adoption of online communication	Registrar	In progress
3.	Progress report of IUMS	Registrar	In progress.
4.	ID, attendance based salary	Registrar	Under process.
5.	7 th pay commission orders	Registrar	Action pending with State Govt.
6.	Security arrangement at gates.	Registrar	Security system will be reviewed by Registrar.
(B) Finance			
1.	Progress on implementation of IUMS	Comptroller	Compilation at Comptroller level completed, some issues to be resolve with CRISP.
(C) Dean Faculty of Agriculture			
1.	Overall progress of IUMS at Vishwa Vidyalaya level	DFA	-
2.	Monitoring of JRF, SRF, NET, ARS and registration of competition examination by students	DFA/ DI /DSW	-
3.	Report on visit to hostels warden/ Deans	DFA	-
4.	Monitoring of biometric attendance of faculty and students.	DFA	-
5.	Finalization of vision document of RVSKVV 2050.	DFA/DRS	-
6.	Filing application for accreditation	DFA	-
7.	Preparation of short video films	DFA/DES/ DRS	-
8.	MoU with International institutes	DFA	-

S.No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
9.	Center of excellence : (1) Climate change (Gwalior) (2) NRM (Indore) (3) Artificial intelligence (Gwalior) (4) Organic farming (Khandwa)	DFA	-
(D) Director Instruction			
1.	Monitoring report of SRF, ARS, NET coaching by team of teachers in colleges of Vishwa Vidyalaya	DI/ DSW	Proper monitoring is needed.
2.	Progress of implementation IUMS	DI	In progress
3.	Capacity building through CGIAR institutes ICARDA/CGIAR	DI	Correspondence with the concern needed.
4.	RVSKVV MoU with ICAR Institutes	DI	More efforts needed in this regard.
5.	RVSKVV domain E-mail ID	DI	Must be complete within a week.
6.	MoU with International institutes	DI	Fast up process
7.	Presentation by scientists attended the winter/ summer/ short term training.	DI	Ensure the same by DI and all Deans on priority.
(E) Director Research			
1.	Research projects on multistoried vegetable cropping systems	DRS	Projects have been send for revision.
2.	Procurement of processing plants under seed hubs	DRS	Tender has been floated.
3.	Registration of farmers varieties	DRS/ Deans	Serious efforts are needed.
4.	Interdisciplinary mega research projects on Chick pea/ Soybean/ Lentil	DRS	Projects are ready, presentation to be done.
5.	Preparation of vision document alignment with ICAR	DRS	Finalize upto 31 Jan., 2020.
6.	Workshop on organic cotton project	DRS	Proposed in Feb.-March, 2020.
7.	Research project on vertical farming	DRS/DFA	Research project submitted.
8.	Report on PME cell	DRS	Proper functioning.
9.	Search for CSR funding opportunities	DRS/ Comptroller	More opportunities to be explored.
10.	Progress of IUMS implementation	DRS	Under process
11.	Online communication services	DRS	Most of the communications are online
12.	Preparation of short video films	DRS	All Deans ensure the same. Some AICRPs made at their level.
13.	GI-potato, coriander , wheat, arhar dal	DRS	Under process

S.No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
14.	MOFP value chain development projects Mandsaur	DRS	Projects received.
15.	Review meeting of farms, External funded project, new AICRP's research projects, R/F	DRS	Completed
16.	Registration of varieties such PPVFRA	DRS	All deans ensure the same.
17.	Multiplication of fodder seeds	DRS	Must be ensured
18.	Collection and multiplication of quinoa and chia seeds	DRS	Collection, multiplication and testing must be done.
19.	Organic farming/ Natural farming	DRS/ DES	Experiment to be designed for M.Sc. thesis in this regard.
20.	Formulation of value added vermi compost based fertilizers	DRS	Deans ensure the same.
21.	Mega projects on TSP extension/ education (2020-2023)	DRS/DES	Call one year projects before 31 st March, 2020.
22.	Mega research projects as: Conservation Agri., oil seed R&M, sesame, lentil, pulse production, standardization of eg. GAP, tribals – Kadaknath, lentils, Chikpea/ soybean with biotic stress tolerance	DRS	Submitted
23.	Progress of Geo tagging of RKVY.	DRS	90% achieved rest under progress.
24.	Planning for multiplication of flowers and vegetable seeds for kitchen garden kits	DRS/DES/ ADR	DES has to take action.
(F) Director Extension Services			
1.	Branding of RVSKVV	DES	Ensure the same with searching the possibilities.
2.	Listing of villages identified for smart village project	DES	Ensure the listing of villages for the same.
3.	Establishment of retail outlets of Vishwa Vidyalaya (CoA/CoH/ZARS/ RARS/KVKs)	DES	One retail outlet at each KVK, ZARS and RARS to be started.
4.	Registration of farmers varieties	DES	Pursue the same.
5.	Submission of Tribal sub plan project (new) for education division of ICAR 2020-2023 (Three years).	DES	Under process.
6.	Strengthening proposals of new KVK to ICAR	DES	Proposal submitted.
7.	Extension council meeting	DES	Meeting held

S.No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
8.	Reporting of MGMG programme	DES	Deans must be ensured timely reporting of the same.
9.	Preparation of short video films.	DES	In progress.
10.	OFT on organic/ natural farming.	DES	Regular monitoring required in this regard. Assure the present status from KVKs.
11.	Awareness program FPO	DES	KVKs to bring awareness among farmers.
12.	Skill development initiative, KVK On/Off farmers producer companies.	DES	Pursue the same with the help of NABARD.
(G) Executive Engineer			
1.	Solar Panelling: implementation of RESCO scheme	EE	Survey completed, work will started by 15 Jan., 2020.
2.	Progress report on civil works	EE	Review to be done within a month.
3.	Development of landscaping of Vishwa Vidyalaya campus	EE	EE should finalize the matter.
4.	Establishment of ATM at CoA Gwalior	EE	It should be finalized within a week.
5.	Plantation for green graduation	EE/ All Deans	Dean will review the progress.
6.	Furnishing of MBA building/girls hostel/farmer hostels	EE	EE to complete within a week.
7.	Catering arrangements in international guesthouse	EE	Re-tender floated
8.	Repair of drainage in the residential area of CoA, Gwalior	EE	Proposal submitted.
9.	Electric connection to biofertilizers centers	EE	Ensure the same within month of Jan., 2020.
10.	Advertisement of vacant post of Executive engineer	EE	Registrar to advertise for the same.
11.	Soybean project- covered sheds	EE	EE for compliance
12.	Infrastructure development 18-19, 19-20 deposits with EE	EE	EE for compliance
Deans (All)			
1.	Interactions of staff-students-administration.	All Deans	Ensure the same and report to DFA and DI.
2.	RVSKVV -Industry- students interaction.	All Deans	Deans to prepare a list of Agrobased industries in their area and coordinate with DSW in this regard and report to DI.

S.No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
3.	Recovery of HRA penalties	All Deans	Recovery to be made strictly as per guidelines.
4.	Coaching for JRF, SRF, NET/ARS	All Deans	Ensure the same.
5.	Submission of list of externally funded projects.	All Deans	Deans ensure the same.

The meeting ended with a vote of thanks to the Chair.

(Approved by Hon'ble Vice Chancellor)

Km 20/01/2020

(Karan Vir Singh)

Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior
- (5) Director Farm, RVSKVV, Gwalior
- (6) Associate Director Research, RVSKVV, Gwalior
- (7) Executive Engineer, RVSKVV, Gwalior
- (8) Registrar, RVSKVV, Gwalior
- (9) Comptroller, RVSKVV, Gwalior
- (10) IPRO, RVSKVV, Gwalior
- (11) DSW, RVSKVV, Gwalior
- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior

Km 20/01/2020

(Karan Vir Singh)

Technical Officer to Hon'ble Vice Chancellor

NOTICE

47th Senior officers meeting (SOM) is scheduled to be held on 04.01.2019 at 3.00 PM in the Vishwa Vidyalaya Board Room. Hon'ble Vice-Chancellor Prof. S.K. Rao will preside over the meeting. All the concerned officers are requested to make it convenient to attend the above meeting.

Agenda items**(A) Administrative**

S.No	Agenda Items	Officer Concerned
1.	Filling up of ST/SC special drive posts	Registrar

(B) Finance

S.No	Agenda Items	Officer Concerned
1.	A pay fixation cell should be created at University level.	Comptroller
2.	Certificate for concession in GST rates	Comptroller

(C) Education

S.No	Agenda Items	Officer Concerned
1.	Conducting graduate research conference by PG and Ph.D. students	DI
2.	Computer literacy/library/GEM training for technical and non-technical staff	DI
3.	Strategies for increasing the numbers of ARS, SRF, JRF, NET and placements.	DFA/DI/ DSW
4.	Visits to hostels	DFA/DI/DSW
5.	Curbing of ragging and students disputes	DSW/ Deans (All)
6.	Counselling related matter	DFA/DI/Registrar
7.	Student identity cards	Deans (All)/Registrar
8.	Staff/Student health cards	DSW/ Deans (All)
9.	DPR for strengthening of classrooms/ labs	Deans (All)
10.	DPR for green campus for green graduation	Deans (All)
11.	Proper utilization of development grants	Deans (All)/ DFA/ DI/ Comptroller
12.	Industrial attachment during RAWE	DFA/ Deans (All)
13.	Monthly submission of progress report, videos and photos of 150 th birthday celebration of Late Shri Mahatma Gandhi Ji	All Deans/ Directors / Registrar

(D) Research

S.No	Agenda Items	Officer Concerned
1.	Registration of farmers varieties	DRS/DES/Deans
2.	Report of PME cell	DRS
3.	Project writing skills for scientists by NAARM	DRS
4.	Research council meeting	DRS/Registrar
5.	Raising CSR project funding	DRS/Deans
6.	Field monitoring of research Programmes	DRS
7.	Preparation of externally funded projects	All Deans
8.	Online communication should be ensured	All Senior Officer

(E) Extension

S.No	Agenda Items	Officer Concerned
1.	Finalization of kitchen garden kits	DES
2.	Publication of telephone directory	DES
3.	Strategies for doubling the income in KVK of RVSKVV	DES
4.	Meeting of extension council	DES
5.	KVK wise convergence programmes	DES
6.	Preparation for Mahindra and Mahindra Award 2018	DES/DRS
7.	Reporting MGMG programme to DES	DES/ Deans
8.	ICAR Awards	DES/DFA/DRS

(F) Farms

S.No	Agenda Items	Officer Concerned
1.	Planning of fodder and milk production dairy units	DF
2.	Establishment of hydroponic production of fodder	DF
3.	Multiplication of flowers and vegetable seeds	DF
4.	Mutation of land	DF
5.	Monitoring mechanism	DF
6.	Strategies for doubling the RVSKVV farm income	DF
7.	Strengthening of infrastructure for seed production	DF

Any other matter with permission of Chair

(Approved by Hon'ble Vice Chancellor)

K.V. Singh 01/01/2019

(K.V. Singh)

Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior
- (5) Director Farm, RVSKVV, Gwalior
- (6) Associate Director Research, RVSKVV, Gwalior
- (7) Executive Engineer, RVSKVV, Gwalior
- (8) Registrar, RVSKVV, Gwalior
- (9) Comptroller, RVSKVV, Gwalior
- (10) IPRO, RVSKVV, Gwalior
- (11) DSW, RVSKVV, Gwalior
- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior

K.V. Singh 01/01/2019

(K.V. Singh)

Technical Officer to Hon'ble Vice Chancellor

Proceeding of 47th Senior Officers Meeting (SOM), RVSKVV, Gwalior

47th Senior officers meeting (SOM) was held on **04 January, 2019** in the Board Room under the Chairmanship of Hon'ble Vice-Chancellor Prof. S.K. Rao. All the concerned officers attended the meeting. During the start of meeting various samples of the Trophies, Mementos, Cups, Medals, Badges, T-Shirts, Caps, Hoodies, Pen, Patches, Diaries, Track Suits, Ties, Tie Pins, Lapel Pins, Cufflinks, Pen Drives, Branding Solutions, Crystals, Clocks, Mugs, Glassware and Gifts etc. were displayed by the representative of Krishna Trophies, Gwalior to the members.

Agenda items**(A) Administrative**

S. No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
1.	Filling up of ST/SC special drive posts	Registrar	Workout the status of vacant posts that remained unfilled till 15 th of Feb. 2019.

(B) Finance

S. No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
1.	A pay fixation cell should be created at University level.	Comptroller	Pay fixation cell will be constituted at Vishwa Vidyalaya level.
2.	Certificate for concession in GST rates	Comptroller	Under consideration with GST authorities.

(C) Education

S. No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
1.	Conducting graduate research conference by PG and Ph.D. students and encourage the students for Young Scientist Award.	DI	<ul style="list-style-type: none"> DI/Dean, Gwalior shall finalize the date and facilitate the event and involve PG/ Ph.D. students of all colleges. DI submitted a detailed proposal plan under the name 'Cotyledon-2018-Student Agricultural Research Conference' (Handholding to nurture the budding scientists) and it was decided to present the summary/ results of PG and Ph.D. students in the 1st Conference, solely organized by the students.
2.	Computer literacy/library/GEM training for technical and non-technical staff	DI	One training has been conducted at CoA, Gwalior. To conduct more trainings in the off-campii suitable dates shall be finalized by the Deans at the earliest to conduct training of their technical and non-technical staff regarding computer, IUMS, lab and GEM.

			Ms. Archana Bhardwaj and Dr. R.N. Sharma will give the training by visiting five campus.
3.	Strategies for increasing the numbers of ARS, SRF, JRF, NET, DST-inspire scholarship and placements.	DSW	<ul style="list-style-type: none"> DSW to ensure the students who have qualified these exams should be enlisted with their letter of qualification statements and submit it to DFA for ranking of Vishwa Vidyalaya. Intensive efforts should be made by DSW and all the Deans to ensure increase in the number of students qualifying these exams. All deans to make all required arrangements for online registration with NIPARES for JRF exams as per the letter of DFA.
4.	Visits to hostels	DFA/DI/DSW	<ul style="list-style-type: none"> Deans should ensure frequent visits in hostels. Warden to spend at least one hour (7:30 to 8:30 PM) in their respective hostels and the time slot of availability of the warden should be displayed in the hostels along with Mobile No. of DFA, DI, Deans, Wardens.
5.	Curbing of ragging and students disputes	DSW/ Deans (All)	Zero tolerance in ragging and proper watching should be ensured. All corrective measures need to be taken up to curb the menace.
6.	Counselling related matter	DFA/DI/Registrar	Planning for ensuing counselling for PG and Ph.D. admissions by DI in 2019.
7.	Student/ resident identity cards	Deans (All)/Registrar	Deans will ensure the issue of the identity in hostels.
8.	Staff/Student health cards	DSW/ Deans (All)	The colleges/ V.V. doctor as well as NGO's should be approached to organize health camp and preparation of health card in the camp.
9.	DPR for strengthening of classrooms/ labs	Deans (All) / EE/ DFA	<ul style="list-style-type: none"> A design and detail estimate of SMART-Class room is to be developed for consideration under NAHEP. Ensure the same and submit report to DFA of the action taken in this regard.
10.	DPR for green campus for green graduation	Deans (All)/ DFA	<ul style="list-style-type: none"> A detailed proposal of layout and design be developed for each college under the 'Clean and Green Club'. Ensure the same and submit report to

			DFA of the action taken in this regard.
11.	Proper utilization of development grants	Deans (All)/ DFA/ DI/ Comptroller	<ul style="list-style-type: none"> Looking to the expected imposition of code of conduct for election in March 19 all the formalities of budget utilization be ensured upto end of Feb. 19 positively. Ensure the same and submit report to DFA/DI/ Comptroller of the action taken in this regard.
12.	Industrial attachment during RAWE	DFA/ Deans (All)	Ensure the same and submit report to DFA of the action taken in this regard on regular bases.
13.	Monthly submission of progress report, videos and photos of 150 th birthday celebration of Late Shri Mahatma Gandhi Ji	All Deans/ Directors / Registrar	To ensure celebration of the programme as per guidelines circulated by DFA. Submit the action plan and conduction report regularly ends of every month.

(D) Research

S. No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
1.	Registration of farmers varieties	DRS/DES/Deans	<ul style="list-style-type: none"> The matter is under process with DRS/DES/Deans/ADR. DES to give special attention. The RAWE students will be involved and assigned the work of collection of at least 20 farmers varieties, land races etc. as per sample size fixed by PPVFRA. Provide application form, formats, bags etc. for colleges/ ZARS/ RARS/ ARS/ SRS and KVKs by DES/ DRS/ Dean/ ADR.
2.	Report of PME cell	DRS	PME Cell to ensure two meetings/ month. Every publication should go through PME Cell.
3.	Project writing skills for scientists by NAARM	DRS	<ul style="list-style-type: none"> It has been proposed that similar training be conducted at CoA, Indore. Action to be initiated. Review of the submission of winning projects will be done for those who have undergone this training.
4.	Research council meeting	DRS/Registrar	Research Council notification must be finalized and meeting must be conducted in Feb. 2019.
5.	Raising CSR project funding	DRS/Deans	Explore the possibilities of CSR funding.

6.	Field monitoring of research Programmes	DRS	Ensure the monitoring through Directorate of Research Services with the help of monitoring parameters.
7.	Preparation of externally funded projects	All Deans	DRS must ensure the same in next SOM meeting.
8.	Online communication should be ensured	All Senior Officer	Ensure the implementation of online communication through IUMS/ CRISP.

(E) Extension

S. No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
1.	Finalization of kitchen garden kits	DES	Finalize up to March 2019
2.	Publication of telephone directory	DES	Will be published soon.
3.	Strategies for doubling the income in KVK of RVSKVV	DES	Strategies to be finalized for the same.
4.	Meeting of extension council	DES	Formation of council will be finalized and notify the meeting date as in Feb. 2019.
5.	KVK wise convergence programmes	DES	In progress.
6.	Preparation for Mahindra and Mahindra Award 2018	DES/DRS	Already submitted.
7.	Reporting MGMG programme to DES	DES/ Deans	Reporting process of MGMG programme to be strengthened and routed the Dean.
8.	ICAR Award	DES	Efforts will be made for National and Zonal Awards.

(F) Farms

S. No	Agenda Items	Officer Concerned	Decision Taken or appraised by the Concerned officer
1.	Planning of fodder and milk production dairy units	DF	Under process, follow up action and monitoring is needed.
2.	Establishment of hydroponic production of fodder	DF	Started in College of Agriculture, Indore. Follow up action is needed in all dairy units.
3.	Multiplication of flowers and vegetable seeds	DF	Follow up action is needed.
4.	Mutation of land	DF	Review and finalize the latest status and submit in next SoM meeting.
5.	Monitoring mechanism	DF	ADR to plan monitor all the Farms.
6.	Strategies for doubling the RVSKVV farm income	DF	On the basis of regular monitoring efforts will be made.

7.	Strengthening infrastructure production	for seed	DF	Proposal will be invited and ADR will finalize the strategies.
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The meeting ended with a vote of thanks to the Chair.

(Approved by Hon'ble Vice Chancellor)

K.V. Singh
14/01/19
(K.V. Singh)

Technical Officer to Hon'ble Vice Chancellor

CC to:

- (1) Dean Faculty of Agriculture, RVSKVV, Gwalior
- (2) Director Research Service, RVSKVV, Gwalior
- (3) Director Extension Services, RVSKVV, Gwalior
- (4) Director Instructions, RVSKVV, Gwalior
- (5) Director Farm, RVSKVV, Gwalior
- (6) Associate Director Research, RVSKVV, Gwalior
- (7) Executive Engineer, RVSKVV, Gwalior
- (8) Registrar, RVSKVV, Gwalior
- (9) Comptroller, RVSKVV, Gwalior
- (10) IPRO, RVSKVV, Gwalior
- (11) DSW, RVSKVV, Gwalior
- (12) Joint Director Extension, RVSKVV, Gwalior
- (13) Deputy Registrar (Establishment/Academic), RVSKVV, Gwalior
- (14) Deans CoA, Gwalior/Sehore/ Indore/Khandwa and CoH, Mandsaur
- (15) PS to Hon'ble VC, RVSKVV, Gwalior

K.V. Singh
14/01/19
(K.V. Singh)

Technical Officer to Hon'ble Vice Chancellor